

Thursday 11 July 2024

**2023 AfC agreement - Band 5 nursing review** The national portal to request a review of a Band 5 nursing post opened on 17 June. All details including guidance and a link to the application form are available here: [Agenda for Change Review | Scottish Terms and Conditions Committee](#) . As we have previously highlighted, it is a lengthy process, involving 75 questions and several review stages. Substantial planning (including the recruitment of new job matchers) regarding the implementation of processes to allow this commence have begun and the AfC Pay Band 5 Nursing Review Group are taking this forward.

If your review is successful, any pay increase will be backdated to 1 April 2023 and **not** the date your request was submitted or reviewed. If you wish to start your submission at this stage, please ensure it is possible for you to save and/or print all the information you provide before you start working on it. This is to ensure you have a back-up copy of your submission. The field regarding your Turas ID code is not mandatory and you do not need to complete this on the application. Finally, we want to repeat the message from Adam Coldwells; this review process is supported at the highest level and the current financial position of the board should **not** be a factor in your decision making. **All** Band 5 nurses are eligible to request a review.

If you require further assistance regarding the Band 5 review or to find out more about job matching and our two-day training course in Aberdeen in August, email Gina Littlejohn at [gram.jobevaluation@nhs.scot](mailto:gram.jobevaluation@nhs.scot). If spaces for the training are oversubscribed, staff side colleagues will be given priority, however there will be further trainings arranged and advertised.

**Risk control – flushing water systems** We are duty bound to ensure our water systems are adequately managed, to minimise all water associated infection risks. This is clearly laid out in the risk control notice (RCN) attached to the email used to send this brief for your information. Department managers are responsible for adhering to the RCN, though they can delegate the responsibility for carrying out flushing to others.

All services/departments must adopt an appropriate process for identifying infrequently used and/or unused water outlets. From there, a flushing regime must be introduced, in which the outlets must be flushed for three minutes, twice weekly, as a minimum. A template for recording flushing is included in the risk control notice; these records should be stored locally for five years. Responsible managers should countersign flushing records.

Flushing should be carried out in such a way as to avoid (or protect from) spray, splash, or aerosol risks. This can be done by opening the tap/outlet gradually, rather than immediately turning it on full. For queries about flushing, please contact estates on Ext 52023 or infection prevention and control on Ext 53249.

**Further action required – Stream Classic Retiral** Many thanks to all colleagues who have already responded and assessed their videos. When MS Teams was first rolled out, all meeting recordings were stored in Stream Classic. This has now been upgraded and the previous version of Stream retired. At this time, we still have around 5000 files still requiring to be reviewed.

If you received an email titled “**Stream Classic Retiral - Action Required by Wed 10 July**”, you have videos to be reviewed. The link to your videos is included in this email. Reminder emails will be sent but the links are included in the original email. **Please do not delete your videos.** Please assess them, download them as necessary or mark for deletion.

**Change to Aberdeen City telephone numbers for bereaved relatives** The telephone number for the Aberdeen City Registration Office is now 01224 070607. This number will include a voicemail and bereaved families should leave a message if there is no answer. Any family members facing difficulties in making funeral arrangements should contact the Burial & Cremation Office on 01224 070121.

**Moray maternity collaborative newsletter** The latest edition of the Moray Maternity Collaborative newsletter is out now [and available to read via this link](#).

**ICYMI - Golf Tournament** The Sports Committee is holding a golf tournament at Banchory Golf Club on the afternoon of Friday 2 August. The cost this year is only £15 per person, and this includes the round of golf and a 2-course meal after. The format of the competition has changed from previous years, it is now a singles competition. [More information is available on the intranet here](#) (networked devices only) and entries should be sent to [gram.sports@nhs.scot](mailto:gram.sports@nhs.scot)

**Tune of the day** Our tune today goes out to Lauren Cuthill, part of the Central ‘Shire community mental health team. Lauren is off to pastures new and she is going to be a huge miss, both professionally and personally. I hear one of her key responsibilities is to read this brief and keep the team informed, so a tune is the very least I can do. From Claire and all the gang, here’s \*NSYNC and [Bye Bye Bye](#) (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via [gram.communications@nhs.scot](mailto:gram.communications@nhs.scot)