

Tuesday 28 January 2025

**Recording the end of employment on eESS** Following yesterday's item about appropriate recording in SSTS, we also want to remind managers about the process to be followed when recording the end of employment in eESS manager self-service. Options within this programme are nationally set and include 'Other reasons'. When recording the end of someone's employment you must not use 'Other reasons' unless necessary. This is because data is taken from systems like eESS to enable analysis of workforce trends. This can help us identify potential issues before they become a significant problem and allow for proactive support to be put in place. However, use of 'Other reasons' doesn't give us enough information. In addition, we are required to submit data nationally, therefore we should supply as much information as possible.

Guidance on the appropriate process for terminating employees on eESS is below. Please note the valid Reasons for Leaving, along with the coordinating Leaving Destination, is found in the 'Further Info' tab of each SOP. It is vital that these are paired as a valid partnership, otherwise the termination could fail to export.

- Termination of a single assignment - [227 – Termination \(single assignment\) – NHS Scotland eESS and Recruitment systems](#)
- Termination of a multiple Assignment - [228 – Termination \(multiple assignments\) – NHS Scotland eESS and Recruitment systems](#)

Thank you for your support.

**Adult support & protection - multi-agency risk assessment workshop** You are invited to attend this workshop, taking place on Tuesday 4 February. It will have relevance for colleagues who attend, or are likely to attend, adult support and protection case conferences but will be equally suited to anyone who is involved in multi-agency decision making around the management of risk to vulnerable people. Previous attendees have included social workers, healthcare professionals, along with colleagues from the police, housing, and Third Sector organisations.

It will take place on Teams between 9.30am-12.30pm. The format will include opportunities for discussion and networking, as well as structured presentations. Topics covered will include professional curiosity, unconscious bias in decision making, and trauma informed practice.

[Booking is via Turas \(log-in required\)](#). Date not suitable? There are other sessions available later in the year, simply follow the link to Turas. For any queries, please contact [yvonne.davidson7@nhs.scot](mailto:yvonne.davidson7@nhs.scot)

**Annalise.ai - planned outage** There will be a temporary service outage of Annalise.ai from midnight tonight until 6am tomorrow morning (Wednesday). This for scheduled maintenance. Model predictions/findings will not be available via the Annalise.ai viewer during this period however customer studies will queue on the Annalise.AI Integration Adapter until closure of this scheduled maintenance window.

**Community diabetes specialist nurses – new contact details** From next Monday (3 February) a redesign of the community diabetes specialist nursing teams will take effect. Please note the new contact details and share with colleagues as required:

- South Team – [gram.dsnsouth@nhs.scot](mailto:gram.dsnsouth@nhs.scot) – 01569 792075 (71075)
- City Team – [gram.dsncity@nhs.scot](mailto:gram.dsncity@nhs.scot) - 01224 558176 (58176)
- North Team – [gram.dsnnorth@nhs.scot](mailto:gram.dsnnorth@nhs.scot) – 01346 585244 (85244)
- Moray Team – [gram.moraydsns@nhs.scot](mailto:gram.moraydsns@nhs.scot) - 01343 567568 (67568)

The advice line will remain on 01224 559977 (59977) along with email address [gram.dsnteam@nhs.scot](mailto:gram.dsnteam@nhs.scot) which is available Monday to Friday, 9am-1pm

**Discounted hot drinks available at all Aroma and RVS cafes and stalls** We continue to see a steady increase in the number of reusable cups being used to purchase hot drinks at our Aroma and RVS outlets, and we're hoping this will continue throughout 2025. Did you know you could bag yourself a discount by using a re-usable cup? Disposable coffee cups are one of the only things we can't recycle – most things including soft plastics can be placed in our mixed recycling. This means every brew you choose to put in a reusable mug contributes to a healthier planet, which means healthier people.

Currently, around 6% of all hot drinks are purchased in a reusable cup – if we work together could we double it by the end of the year? We'll keep you posted. We know it's possible as our Aroma Cart colleagues in ARI are already achieving 10.4% with their customers. The race is on!

**A day in the life of 50s nursing** Thanks to our friends at the AFC Heritage Trust who have shared this [fascinating article from the Evening Express in 1955](#), detailing the duties of nurses, from matron to the newest staff on the wards. We hope you find it interesting; while much has changed, much remains very similar, 70 years on.

**Tune of the day** A mellow moment to start your Tuesday, courtesy of Emily Christie, who's requested this lovely version of [Blackbird by The Hound + The Fox](#) (EP)

If you want to request a tune, follow up on items included in this brief, or suggest an item for sharing, drop us an email via [gram.communications@nhs.scot](mailto:gram.communications@nhs.scot)