



**Annual Procurement Report
2023 – 2024**

Introduction

This annual procurement report has been published by NHS Grampian in accordance with the Procurement Reform (Scotland) Act 2014. This report covers the reporting requirements for NHS Grampian for 1st April 2023 to 31st March 2024. The report includes the required summary in Annex A.

NHS Grampian provides health care services for the half-million people in the Grampian area and in financial year 23/24 had a trade spend with third party suppliers of around £329m, the table below shows a high level overview of the categories of spend. This data is taken from the Scottish Government Procurement Information Hub and uses the category allocated by the Hub for the main activity of the supplier.

Table 1. NHS Grampian Spend Categories 23/24

Category	Total Value
Estates and construction	£98,716,411
Pharmaceuticals	£55,583,752
Supplementary Staffing	£31,508,965
Health & Social Care	£30,051,639
Medical Devices & Clinical Consumables	£26,452,896
Utilities & Energy	£17,799,952
Information Communication Technology	£13,431,674
Medical Equipment	£12,442,577
Facilities	£11,742,697
Professional Services	£10,394,305
Medical Devices and Clinical Consumables	£4,781,428
Laboratory Equipment & Services	£4,077,814
Food, Beverage & Catering	£2,135,193
Travel & Accommodation	£2,062,302
Medical Services	£1,992,915
Vehicles	£1,466,823
External Print / Promotional	£1,018,578
Other Goods & Services	£718,153
Stationery & Office Products	£573,942
Staff Uniform & Clothing	£536,383
Postal & Courier Services	£334,793
Business Support Services	£318,350
Taxis / Patient Transport	£216,709
Translation & Interpretation Services	£159,645
Training	£39,228
Marketing & Media	£21,120
Total	£328,578,242

These works, products and services are sourced through regional and national framework contracts where possible. Within NHS Grampian the Procurement Service and the following areas have designated procurement responsibility; Pharmacy, Laboratory Medicine, Digital, Medical Equipment Management Services, Planning, Innovation and Programme and Estates and Estates Projects.

This annual report is an opportunity to review delivery against the commitments made in the NHS Grampian Procurement Plan 2018-2023. This report demonstrates NHS Grampian's commitment to ensure that the procurement spend is being used effectively to achieve best value and safe operation of services in conjunction with improving social, economic and environmental outcomes in our area.

The Procurement Service in NHS Grampian provides a comprehensive procurement and supply chain service. Undertaking contract development, implementation activities and ensuring supply chain resilience while providing leadership and support to all services within NHS Grampian. Alongside this the Procurement Service provides focus and commitment to reducing the financial pressures on NHS Grampian and in turn, NHS Scotland.

Summary of Regulated Procurements Completed

The table in Appendix 1 summarises the regulated procurement activity completed by NHS Grampian (above £50,000) in 2023-2024.

Review of Regulated Procurement Compliance

Procurement activity supports NHS Grampian's Plan for the Future by ensuring that required works, products and services are delivered at best value and are fit for purpose. The detailed breakdown of the procurement activity for 23/24 is available in Annex A and all of the regulated procurement activity listed has been carried out in accordance with the NHS Grampian Procurement Plan 2018-2023.

Supported Businesses and Community Benefits Summary

The Procurement Service have continued to work closely with local Public Health colleagues to increase the community benefits delivered through the Community Benefits Gateway, a national system for delivering community benefits. In addition to the portal, community benefits have been delivered through local procurement processes. An example is the Measured Term Contract which has delivered;

- over 20 work placements delivered,
- foundation apprenticeships leading to full time employment; and

- significant support to local charities directly relating to projects awarded through the Measured Term Contract.

During 23/24 community benefits continued to be delivered against The Baird Family Hospital and The ANCHOR Centre construction projects which amount to a £261 million building development on the Foresterhill Health Campus in Aberdeen. The new buildings will provide modern healthcare facilities to support and enhance the provision of clinical care delivered by NHS Grampian. Community benefits have been a feature of delivering these new facilities from the outset and NHS Grampian has been involved with Graham (principle contractor) in ensuring there has been a particular focus on the creation of opportunities for Small to Medium sized Enterprises (SMEs) and Third Sector partners. In support of this, 'meet the buyer' events were held in Aberdeen and Inverness. The aim was to work with local companies located within 40 miles of the project, where possible and 55% of local companies obtained work packages on the project. In the period since the previous report, community benefits have been delivered resulting in;

- 65 work placement days,
- 58 new jobs created,
- 7 graduates employed,
- 13 work experience opportunities to encourage local young people into the construction workforce; and
- 69 apprentices supported.

The Baird & ANCHOR site was registered under the Considerate Constructors Scheme and Graham have consistently achieved a score of 15 out of 15 in all three categories - Care for the Environment, Respect the Community, Value their Workforce. Local charities benefited from the project. The team also hosted site visits for over 70 local school children and pre-employment clients as well as engaging with over 200 primary and secondary pupils through STEM events and Careers Nights at local schools.

NHS Grampian are committed to facilitating the involvement of supported businesses through our procurement processes. There is a sub-contract clause in the National Procurement contract for NHS Staff uniform which required the awarded supplier to sub-contract 15% of the activity to a supported business.

NHS Grampian adhere to the obligations outlined in the Sustainable Procurement Duty which require public bodies to consider what improvements can be made to social, environmental and economic wellbeing. Procurement staff have undertaken the Procurement Climate Literacy training and continue to promote the use of the Warp-it tool throughout Grampian. During 2023/24 NHS Grampian delivered a new Climate Emergency and Sustainability Strategy and the Procurement Service and devolved procurement services have been fully involved in the implementation.

Future Regulated Procurements Summary

A summary of future regulated procurement planned during the next 24 months (April 2024-March 2025) can be found in Appendix 2. These may be subject to change.

Annex A**Annual Procurement Report template**

[NOTE: reference to contract is also to be construed as meaning a framework agreement]

1. Organisation and report details

- a) Contracting Authority Name
- b) Period of the annual procurement report
- c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)

NHS Grampian
2023 – 2024
Yes

2. Summary of Regulated Procurements Completed

- a) Total number of regulated contracts awarded within the report period
- b) Total value of regulated contracts awarded within the report period
- c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period
 - i) how many of these unique suppliers are SMEs
 - ii) how many of these unique suppliers are Third sector bodies

57
£20,397,553
52
35
2

3. Review of Regulated Procurements Compliance

- a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy
- b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy

57
0

4. Community Benefit Requirements Summary**Use of Community Benefit Requirements in Procurement:**

- a) Total Number of regulated contracts awarded with a value of £4 million or greater.
- b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.
- c) Total Number of regulated contracts awarded with a value of less than £4 million that contain a Community Benefit Requirements

0
0
5

Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	unknown
e) Number of Apprenticeships Filled by Priority Groups	unknown
f) Number of Work Placements for Priority Groups	unknown
g) Number of Qualifications Achieved Through Training by Priority Groups	unknown
h) Total Value of contracts sub-contracted to SMEs	unknown
i) Total Value of contracts sub-contracted to Social Enterprises	unknown
j) Total Value of contracts sub-contracted to Supported Businesses	unknown
k) Other community benefit(s) fulfilled	

5. Fair Work and the real Living Wage

a) Number of regulated contracts awarded during the period that included a Fair Work criterion.	11
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	17
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract awarded during the period.	17

6. Payment performance

a) Number of valid invoices received during the reporting period.	174,324
b) Percentage of invoices paid on time during the period ("On time" means within the time period set out in the contract terms.)	93.6%
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	57
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.	0

7. Supported Businesses Summary

- a) Total number of regulated contracts awarded to supported businesses during the period
- b) Total spend with supported businesses during the period covered by the report, including:
 - i) spend within the reporting year on regulated contracts
 - ii) spend within the reporting year on non-regulated contracts

£0
£24,473
£24,473
£0

8. Spend and Savings Summary

- a) Total procurement spend for the period covered by the annual procurement report.
- b) Total procurement spend with SMEs during the period covered by the annual procurement report.
- c) Total procurement spend with Third sector bodies during the period covered by the report.
- d) Percentage of total procurement spend through collaborative contracts.

- e) Total targeted cash savings for the period covered by the annual procurement report
- f) Total delivered cash savings for the period covered by the annual procurement report
- g) Total non-cash savings value for the period covered by the annual procurement report

£328,578,242
£98,666,970
£3,593,159
48.28%

Not available

£956,326

£1,861,558

9. Future regulated procurements

- a) Total number of regulated procurements expected to commence in the next two financial years
- b) Total estimated value of regulated procurements expected to commence in the next two financial years

60
£TBC

APPENDIX 1 – SUMMARY OF REGULATED CONTRACTS

Date of Award	Supplier Name	Contract	Estimated Value
Apr-23	G&A Barnie	Automatic doors maintenance and repair services	61,000
Apr-23	Medinet Clinical Services Ltd	Provision of Anaesthetic Services	138,000
Apr-23	SAMH (Scottish Association for Mental Health)	Provision of a service to supply Link Workers	6,007,370
Apr-23	Sirona Medical	Provision of an in-reach theatre and recovery team	211,500
Apr-23	The Aberdeen Clinic	Provision of External Medical Services	1,947,000
May-23	Kavo Dental	Dental chairs	82,944
May-23	Langstane Press Limited	Office furniture for ANCHOR Cancer Centre	92,016
Jul-23	Grayling Communications Limited	Public Affairs Consultancy Services	54,000
Jul-23	JFD Ltd	Provision of Hyperbaric Unit	439,830
Jul-23	NuVIDEO/Computacenter	Supply and installation of complex Audio Visual and Conferencing equipment	99,965
Aug-23	Arthrex Ltd	Endoscopy Stack	70,407
Aug-23	Carrier	Compressor Repair	54,878
Aug-23	Northport	Contract for the Provision of Recruitment Campaign Services	65,000
Sep-23	Fisher & Paykel	Humidification systems for Mechanical Ventilation	52,800
Sep-23	Marsh Commercial	Insurance	56,065
Sep-23	Space Solutions	Management and Move service	128,472
Oct-23	Alzheimer's Scotland	Provision of Younger Onset Post Diagnostic Support for Dementia	52,800
Oct-23	Echosens	Fibroscan Ultrasound Scanner	139,872
Oct-23	GE Medical Systems	Ultrasound system	54,000
Oct-23	Mindray UK Ltd	Portable Diagnostic Ultrasound System	94,800
Oct-23	Richard Wolf	Laparoscopic Camera and associated items	120,454
Oct-23	Second Nature	Provision of tier 2 weight management programme	61,200
Oct-23	Softcat	Tableau Licences	170,495
Nov-23	Daybreak Medical	Ultrasound unit and associated items	71,296
Nov-23	Olympus	Consultant Grade Microscopes	74,101

Nov-23	Heidleberg	Ophthalmoscope	102,834
Nov-23	Inspiration Healthcare	Ventilator System	69,109
Nov-23	Karl Storz Endoscopy (UK) Ltd	4K Camera System	76,757
Dec-23	Getinge	Ventilator	70,500
Dec-23	Richard Wolf	Panoview Ultra Telescopes	53,890
Jan-24	GE Medical Systems	Automated dose dispenser	94,835
Jan-24	Johnson & Johnson Medical Ltd	Radiofrequency Ablation System and Components	102,000
Jan-24	Materialise UK	Materialise software package	85,400
Jan-24	Med Imaging Systems LTD	Replacement XRAY Room	88,361
Jan-24	Norscot Truck & Van	Supply of Box Body Delivery Vehicles 7.5T	676,722
Jan-24	Oviva	Tier 3 Weight management service	99,240
Jan-24	Tri-Tech UK	Medijet 3D Printer	86,862
Feb-24	The Aberdeen Clinic	External Endoscopy Service	1,947,000
Feb-24	Advanced Health and Care	Provision of Adastra Licence and system	177,508
Feb-24	AMG Medtech	Software for auto contouring	58,092
Feb-24	Harwell Restorations	Recovery of documentation	91,274
Feb-24	Heidelberg Engineering	Provision of Ophthalmic PACS	181,632
Feb-24	Mindray UK Ltd	Defibrillators	85,718
Feb-24	Shepherd	Marketing agent services	96,000
Feb-24	Stryker	Provision of Patient stretches trollies and accessories	54,383
Feb-24	The Dental Directory	Dental Chairs	137,607
Feb-24	Varian Medical Systems UK Ltd	Linac Replacement	2,579,000
Mar-24	ADT	Provision of maintenance of Fire, Security and Extinguishing Alarm Systems	247,200
Mar-24	Alpha Laboratories Ltd.	Provision of Calprotectin reagents and extraction devices	65,640
Mar-24	Civica UK Ltd	User Licences	125,063
Mar-24	Computacenter (UK)	Provision of maintenance and support for Check Point Firewalls	63,094
Mar-24	NEC Software Solutions	Document Back Scanning	1,233,000
Mar-24	NetCall	Provision of Netcall Liberty Interactive Voice Control servers and associated applications	74,947

Mar-24	Renault Trucks Scotland	Luton Vans	315,960
Mar-24	Roche Diagnostics Ltd	Provision of Point care INR testing	156,000
Mar-24	Simplify IT	ATTO bridges for NetApp Enterprise Storage Solutions	257,478
Mar-24	Specialist Computer Centres	HPE BladeCenter Replacement	444,182

APPENDIX 2 – SUMMARY OF FUTURE REGULATED PROCUREMENT SUMMARY

Project Name	Estimated Date of Award
Telemetry MX40	Apr-24
LivaNova Packs	Apr-24
Adastra licences	Apr-24
Point of care testing	Apr-24
Cath Lab Packs	May-24
Multivista Surveys	May-24
Siemens Turnkey Works	May-24
Vitrolife Embryoscope	May-24
Flooring Works at Dr Grays Hospital	May-24
Fire Compartmentation Surveys	May-24
Radiology, Cardiology and Pacing Packs	May-24
Ultrasound Theatre 8 Scanner	Jun-24
ProSoma Core Comprehensive Support	Jun-24
Life Technologies	Jun-24
Linear Accelerator and Turnkey Works	Jul-24
Radiotherapy Services Contract	Jul-24
Measured Term Framework	Jul-24
Hologic Faxitron	Aug-24
Masimo Radical 7 Handheld	Sep-24

Standard Electric Profiling Beds	Sep-24
MedScience OR Monitors	Sep-24
Apex System Renewal	Sep-24
Print Services Framework	Oct-24
Medical Services - ENT Clinics	Oct-24
Provision of Primary Care Services (Aberlour Practice)	Oct-24
Recyclates and General Waste Management	Nov-24
Biomass Fuel Supply	Nov-24
Centrifuges	Nov-24
Babyworks Mobile Simulator	Nov-24
Radiology Reporting	Dec-24
GMED Vehicles	Dec-24
Alzheimer Scotland PDS Service	Dec-24
Barcode Scanner Bodyplus	Feb-25
Locum Management System	Feb-25
Point of Care Testing Equipment Upgrade	Feb-25
Coffee Machines	Feb-25
GP Statutory Maintenance and Repairing	Feb-25
Cash Collection and Delivery Service	Mar-25
Cystoscopes and POS Service Contract	Mar-25
Postal services for 1st and 2nd trimester blood tests and newborn screening	Mar-25
Maintenance Management System-Maximo IBM	Mar-25
Green (Electric) Car Salary Sacrifice Scheme	Mar-25
Reverse Osmosis Plant Upgrade	Mar-25
Food Conveyor Belt	Mar-25
Malditof Labs Analyser	Mar-25

WRO 300H Water Treatment Systems	Mar-25
Mobile DXA Scanner	Mar-25
GP cover for Blair Unit Royal Cornhill Hospital	Mar-25
Computer aided facilities management	Mar-25
Authorisation Engineering Services for pressure and Ventilation	Mar-25
Trolley Docking Station	Mar-25
Review/Renew of Hyperbaric Service Contract with JFD	Mar-25
Shutdown Support	Mar-25
Pest Control Services	Mar-25
Specialist Care Services	Jun-25
MGPS Maintenance	Jul-25
Community Nursing Digitalisation Software (Morse System)	Nov-25
Glucose POCT	Jan-26
Automatic Door Service	Mar-26
Fire Dampers - DGH and Argyll House	Mar-26