



Board Meeting  
Open Session  
14.03.2024  
Item 11.11.2

## **MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD**

**Thursday, 30 November 2023**

**To be held remotely in various locations**

### **PRESENT**

Councillor Peter Bloomfield, Mr Simon Bokor-Ingram, Mr Sean Coady, Councillor Tracy Colyer, Ms Sonya Duncan, Ms Jane Ewen, Mr Graham Hilditch, Councillor Scott Lawrence, Dr Robert Lockhart, Mr Derick Murray, Ms Deborah O'Shea, Mr Sandy Riddell, Mr Dennis Robertson, Ms Elizabeth Robinson, Dr Malcolm Simmons, Ms Tracy Stephen, Councillor Ben Williams

### **APOLOGIES**

Mr Ivan Augustus, Professor Duff Bruce, Mr Roddy Burns, Mr Stuart Falconer, Professor Caroline Hiscox, Dr Paul Southworth, Mr Kevin Todd

### **IN ATTENDANCE**

Director of Planning and Performance, Digital Health and Care Innovation Centre (DHI) Scotland; Vaccination Planning Manager; Interim Integrated Service Manager, Mental Health and Substance Misuse Services; Deirdre McIntyre, Staff Representative, NHS Grampian; Democratic Services Manager and Caroline O'Connor, Committee Services Officer.

#### **1. Chair**

Due to technical difficulties, Mr Robertson asked Cllr Tracy Colyer as Vice Chair to chair the meeting.

#### **2. Welcome and Apologies**

The Board joined the Chair in welcoming Deirdre McIntyre, who was replacing Stuart Falconer as the NHS Staff Representative, to her first meeting of the Board.

#### **3. Declaration of Member's Interests**

The Board noted there were no declarations of member's interests.

Mr Riddell did however state that he was Chair of the Mental Welfare Commission Scotland. This was noted.

#### **4. Minutes of meeting of 28 September 2023**

The minute of the meeting of 28 September 2023 was submitted and approved.

#### **5. Action Log of 28 September 2023**

The Action Log of the meeting of 28 September 2023 was discussed and updated accordingly.

Mr Riddell welcomed the report on today's agenda relating to the Adult and Older Mental Health Workforce however noted that was just one part of mental health and asked that further reports be brought to the Board to address the wider aspects of mental health services within Moray.

#### **6. Minutes of Special Meeting dated 26 October 2023**

The minute of the Special Meeting of 26 October 2023 was submitted and approved.

#### **7. Chief Officer Report**

The meeting had before it a report by the Chief Officer informing the Board of the Chief Officer activities that support the delivery against the Moray Integration Joint Board's (MIJB's) strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes. Key work for the Partnership includes the implementation of Home First; remobilisation from the covid pandemic; supporting measures for the reduction of local covid transmission; and budget control.

During the course of an update from the Director of Planning and Performance, DHI-Scotland on the Moray Growth Deal and Rural Centre of Excellence (RCE) for digital health care and innovation, she advised in relation to the Smarter Housing/Communities and Mental Wellbeing Living Labs (LL) shown as amber on the Appendix, DHI-Scotland were working with Moray Council and funders on a no cost 12 month extension to the programme until May 2026.

Following consideration the Board unanimously agreed:

- i. to note the contents of the report; and
- ii. that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority.

#### **8. Grampian Vaccination and Immunisation Annual Report 2023**

The meeting had before it a report by the Vaccination Planning Manager informing the Board on the development of the first Grampian Vaccination and Immunisation Annual Report 2023.

Having sought feedback in order to develop reports, the Vaccination Planning Manager agreed to add trend data and workforce planning elements to future annual reports.

Following consideration the Board unanimously agreed to acknowledge the findings of the Vaccination and Immunisation Annual Report 2023.

## **9. Revenue Budget Monitoring Quarter 2 2023-24**

The meeting had before it a report by the Interim Chief Financial Officer updating the Board of the current Revenue Budget reporting position as at 30 September 2023 for the MIJB budget.

Following consideration the Board unanimously agreed to:-

- i. note the financial position of the Board as at 30 September 2023 is showing an overall spend of £5,068,191 on core services;
- ii. note the provisional forecast position for 2023/24 of an overspend of £10,615,345 on total budget for core services;
- iii. note the progress against the approved savings plan in paragraph 6;
- iv. note the budget pressures and emerging budget pressure as detailed in paragraph 7;
- v. note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council (MC) and NHS Grampian (NHSG) for the period 1 July to 30 September 2023 as shown in Appendix 3;
- vi. approve for issue the Directions arising from the updated budget position shown in Appendix 4; and
- vii. note that a recovery and transformation plan will be brought to the MIJB in January 2024.

## **10. Vary Order of Business**

The Chair sought agreement from the Board to vary the order of business set down on the agenda and take Item 10 "Moray Winter Surge Action Plan 2023-24" and Item 11 "Review of Financial Regulations" before Item 9 "Adult and Older Adult Mental health Medical Workforce" to allow time for the author to join the meeting to speak to the report. This was unanimously agreed.

## **11. Moray Winter Surge Action Plan 2023-24**

The meeting had before it a report by the Chief Officer informing the Board of the Health and Social Care Moray Winter/Surge Action Plan for 2023/24.

Following consideration the Board agreed to:-

- i. note that Health and Social Care Moray (HSCM), including GMED (the NHS out of hours service) have robust and deliverable plans in place to manage the pressures of surge at any time of the year including the festive period; and
- ii. note that the Moray Winter/Surge Action Plan 2023/24 has been submitted to NHS Grampian for inclusion in the Grampian Health and Social Care Winter (Surge) Plan.

## **12. Review of Financial Regulations**

The meeting had before it a report by the Interim Chief Financial Officer seeking the approval of the Board to update the Financial Regulations in line with the proposed amendments contained within Appendix 1.

Following consideration the Board unanimously agreed:-

- i. to approve the proposed changes to the MIJB Financial Regulations as set out in Appendix 1; and
- ii. the reviews will be done annually.

## **13. Adult and Older Adult Mental Health Medical Workforce**

The meeting had before it a report by the Interim Integrated Service Manager, Mental Health and Substance Misuse informing the Board of progress and expectations for the Adult and Older Adult Mental Health Medical team and seeking approval on a proposal to solve a long standing issue of vacancies in the team.

Following consideration the Board unanimously agreed to:-

- i. note the content of the report; and
- ii. approve that the funding is utilised differently and that the Board employ Speciality Doctors on the Certificate of Eligibility for Specialist Registration (CESR) program.

## **14. Care for People Plan - Moray Arrangements**

The meeting had before it a report by the Corporate Manager providing assurance to the board that Health and Social Care Moray have developed an operational process to deliver the Care for People Strategy and that the development of this framework has been in conjunction with Moray Council as its strategic partner.

In response to concerns raised by members of the Board that the Care for People Plan was not attached to the report, the Corporate Manager advised it was an evolving document but acknowledged that the Board required to have oversight of the Plan in order to have assurance. As a result of the discussion the Chief Officer advised an updated report with the Plan as an Appendix would be brought forward to the next meeting of the Board in January 2024.

Following consideration the Board unanimously agreed to:

- i. note that a Care for People Operational Framework has been developed in conjunction with its partners;
- ii. note that continued improvement and implementation of the Care for People is now business as usual; and
- iii. note that Health and Social Care Moray (HSCM) will exercise this framework at a Moray and Grampian level to provide additional support and assurance.

## **15. Annual Report of the Chief Social Work Officer 2022-23**

The meeting had before it a report by the Chief Social Work Officer informing the Board of the annual report of the Chief Social Work Officer (CSWO) on the statutory work undertaken on the Council's behalf during the period 1 April 2022 to 31 March 2023.

In response to a question from Councillor Colyer about there being no reference to unpaid carers in the report, the Chief Social Work Officer confirmed she would ensure that data is added to future reports.

Mr Robertson suggested the report be brought to the Board earlier in the year and for an executive report to be added to the front page. The Chief Social Work Officer agreed to bring the report earlier to the Board and add an executive report to the front page.

Following consideration the Board unanimously agreed to note the contents of the report.

## **16. Moray Integration Joint Board Meetings 2024-25**

The meeting had before it a report by the Corporate Manager asking the Board to consider future arrangements for holding meetings of the Moray Integration Joint Board, the Audit, Performance and Risk Committee and the Clinical and Care Governance Committee and to agree the meeting dates for 2024/25.

As Chair of Clinical and Care Governance Committee and in order to allow him to attend in person over the winter months, Mr Murray queried if the start time of the November 2024 and February 2025 meetings could be brought forward from 2pm to 1.30pm. The Clerk advised the dates had not yet been advertised and confirmed the start time could be amended.

Following consideration the Board unanimously agreed to endorse the schedule of meetings for the Moray Integration Joint Board (MIJB), the Audit, Performance and Risk (APR) Committee and the Clinical and Care Governance (CCG) Committee for 2024/25 with the amended start time of 1.30pm for the November 2024 and February 2025 Clinical and Care Governance Committee meetings.

## **17. Realignment of Services [Para 6.2.5]**

The meeting had before it a report by the Head of Service / Chief Social Work Officer asking the Board to note the re-alignment of the Education and Social Training Team (Social Work Training Team) (with the exception of 1 full time equivalent (FTE) post which is aligned to Education) from Moray Council to Moray Integration Joint Board (MIJB).

Following consideration, and following the agreement of Moray Council on 27 September 2023, the Board unanimously agreed to:-

- i. note the re-alignment of the Education and Social Care Training Team/Social Work Training Team (with the exception of 1 FTE post which is aligned to Education) from Moray Council to MIJB with effect from 1 February 2024, with the

management responsibility transferring to the Head of Service/Chief Social Work Officer; and

- ii. note that implementation will be taken forward in accordance with Moray Council's agreed Change Management Policy and Procedures.