



MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

Thursday, 30 January 2025

Council Chambers, Council Office, High Street, Elgin, IV30 1BX

PRESENT

Mr Ivan Augustus, Councillor Peter Bloomfield, Mrs Sheila Brumby, Mr Sean Coady, Dr Adam Coldwells, Ms Sonya Duncan, Ms Jane Ewen, Councillor Elaine Kirby, Councillor Scott Lawrence, Mr Jim Lyon, Ms Deirdre McIntyre, Mr Derick Murray, Ms Deborah O'Shea, Ms Judith Proctor, Mr Sandy Riddell, Mr Dennis Robertson, Ms Elizabeth Robinson, Dr Malcolm Simmons, Mr Alex Stephen, Mr Kevin Todd, Councillor Ben Williams

APOLOGIES

Professor Duff Bruce, Dr Robert Lockhart, Mr John Mundell

IN ATTENDANCE

Planning, Innovation and Programmes Directorate, NHS Grampian; Programme Manager (NHS Grampian General Practice Vision Programme); Consultant in Public Health Medicine/Immunisation Coordinator and Vaccination Planning Manager, both Public Health, NHS Grampian; Corporate Programme Manager; Head of Governance, Strategy and Performance and Caroline O'Connor, Committee Services Officer.

1. Chair

The meeting was chaired by Mr Dennis Robertson.

2. Declaration of Member's Interests

The Board noted there were no declarations of member's interest.

3. Minute of meeting of 28 November 2024

The minute of the meeting of 28 November 2024 was submitted and approved.

4. Action Log of 28 November 2024

The Action Log of the meeting of 26 November 2024 was discussed and updated accordingly.

5. Minute of Special Meeting of 20 November 2024

The minute of the Special Meeting of 20 November 2024 was submitted and approved.

6. Minute of meeting Clinical and Care Governance Committee of 29 August 2024

The Board noted the minute of the meeting of the Clinical and Care Governance Committee of 27 June 2024.

7. Chief Officer Report

The meeting had before it a report by the Chief Officer informing the Board of the Chief Officer activities that support the delivery against the Moray Integration Joint Board's (MIJB's) strategic priorities articulated in the Strategic Plan, and the delivery against the 9 Health and Wellbeing outcomes.

During discussion Mr Todd asked for more detail on the positive changes made by the Discharge to Access Team joining forces with the START team (care at home enablement team) referenced in paragraph 3.1 in order to provide assurance discharges are safe. In response the Chief Officer offered to arrange a development session on the positive change work being done in relation to discharges with a further report to come back to the Board.

Following consideration the Board unanimously agreed:-

- (i) to note the content of the report;
- (ii) that transforming services to meet the aspirations of the MIJB's Strategic Plan remains a priority; and
- (iii) that the Chief Officer arrange a development session on the positive change work being done in relation to discharges with a further report to come back to the Board.

8. Revenue Budget Monitoring Quarter 3 for 2024-25

The meeting had before it a report by the Chief Financial Officer updating the Moray Integration Joint Board (MIJB) of the current Revenue Budget reporting position as at 31 December 2024 for the MIJB budget.

Following consideration the Board unanimously agreed to:-

- (i) note the financial position of the Board as at 31 December 2024 is showing an overspend of £4,841,788 on core services;
- (ii) note the provisional forecast position for 2024/25 of an overspend of £5,889,502 on total budget for core services;

- (iii) note the progress against the approved savings plan in paragraph 6, and Appendix 4;
- (iv) note the budget pressures and emerging budget pressure as detailed in paragraph 7;
- (v) note the revisions to staffing arrangements dealt with under delegated powers and in accordance with financial regulations within the Council (MC) and NHS Grampian (NHSG) for the period 1 October to 31 December 2024 as shown in Appendix 3; and
- (vi) approve Directions for issue as set out at Appendix 5 to NHS Grampian and Moray Council.

9. North East Route Map for Strategic Change

The meeting had before it a report by the Chief Officer providing a brief overview of the North East Route Map for Strategic Change.

Following consideration the meeting unanimously agreed to:-

- (i) provide comment on the Grampian Strategic Change Board terms of reference at Appendix 1;
- (ii) endorse the establishment of the Grampian Strategic Change Board;
- (iii) endorse the collaborative approach proposed to develop a Route Map for Strategic Change; and
- (iv) agree that the IJB Chief Officers should actively participate in the development and implementation of the Route Map for Strategic Change and work collaboratively with other partners to ensure the success of this crucial transformation program.

10. General Practice Vision and Objectives Update

The meeting had before it a report by the Programme Manager, GP Vision Programme updating the Board on the outcomes and recommendations of the NHS Grampian General Practice (GP) Vision programme and seeking endorsement of the vision and SMART objectives related to the programme.

In relation to Demand Measurement through GP Systems referenced at paragraph 4.9, Councillor Kirby asked for more detailed information, specifically how and when it would be done and whether it would involve patient engagement. In response, the Programme Manager (NHSG General Practice Vision Programme) advised she would provide a written answer for Board members.

Following consideration the Board unanimously agreed:-

- (i) to note the content of the report as an update on current progress on the GP Vision Programme; and
- (ii) a report be brought back to the Board with a further annual update in spring 2026.

11. Grampian Vaccination and Immunisation Annual Report 2024

The meeting had before it a report updating the Board with an annual monitoring report of vaccine preventable disease surveillance data, along with uptake data for each vaccine delivered within Grampian to provide assurance.

Following consideration the Board unanimously agreed:-

- (i) to note the findings of the Vaccination and Immunisation Annual Report 2024 attached as Appendix 1; and
- (ii) annual monitoring reporting continues to the Board.

12. Charging for Services

The meeting had before it a report by the Chief Financial Officer asking the Board to consider the charges for services for the 2025/26 financial year.

Following consideration the Board unanimously agreed to:-

- (i) adhere to the request of the Moray Council that the MIJB recommend to them, the charges for the services delivered within the delegated functions;
- (ii) approve the charges set out at Appendix 1 for recommendation to Moray Council for approval and inclusion into their budget setting processes; and
- (iii) note the recommended charges will be subject to assessment for the socio-economic impact and reported back to the MIJB where there is significant impact and no mitigation.

13. Children's Services Plan 2023-2026 - Annual Report for 2023-2024

The meeting had before it a report by the Interim Chief Social Work Officer presenting the draft Children's Services Plan 2023-24 Annual Report to the Board.

Following consideration the Board unanimously agreed to:-

- (i) approve the Children's Services Plan 2023-2024 Annual report attached as Appendix 1; and
- (ii) note when both the Community Planning Board and the Moray Integrated Joint Board have approved the report, a finalised version will be submitted to the Scottish Government and published on the Community Planning Board website.

14. Carefirst Replacement - Update

The meeting had before it a report by the Interim Head of Service and Chief Social Work Officer informing the Board of the progress of the replacement Social Work and Social Care case management system and outline business case.

Following consideration the Board unanimously agreed to:-

- (i) approve the outline business case at Appendix 1;

- (ii) note the amended project timescales at Appendix 2; and
- (iii) note approval for funding will be subject of a future report following the outcome of the tender process and further details are known.

15. Getting it Right for Everyone

The meeting had before it a report by the Deputy Head of Service informing the Board of progress of the national Getting it Right for Everyone (GIRFE) programme, the involvement of Health and Social Care Moray (HSCM) as a GIRFE partner, and the collaborative GIRFE approaches being taken by partners in Grampian.

Following consideration the Board unanimously agreed to:-

- (i) consider and note the content of the report;
- (ii) endorse the collaborative whole system approach being taken in Moray and by partners across Grampian; and
- (iii) receive further reports detailing how GIRFE is being embedded in Moray.

16. Chair of Moray Integration Joint Board

The meeting had before it a report by the Standards Officer asking the Board to agree a temporary change to the arrangements for Chair of the Moray Integration Joint Board (MIJB), as set out in the Moray Integration Scheme.

Following consideration the Board unanimously agreed:-

- (i) to a temporary deviation from the Moray Integration Scheme allowing Mr Dennis Robertson to continue to undertake the role of Chair of the Board until 31 March 2025; and
- (ii) that Councillor Elaine Kirby take on the role of Chair of the Board from 1 April 2025 until 30 September 2025, following which the role of Chair will revert back to a Health Board Member in line with the Integration Scheme.

17. Code of Conduct Update

The meeting had before it a report by the Standards Officer asking the Board to adopt the Standards Commission's Model Code of Conduct for Members of Devolved Bodies replacing the Code of Conduct previously agreed by the Board in June 2016.

In response to an offer from the Head of Governance, Strategy and Performance to provide additional training, the Chair stated it would be helpful for refresher training in terms of the enhanced Code to be scheduled for one of the Board's development sessions.

Following consideration the Board unanimously agreed to adopt the Standards Commission's Model Code of Conduct for Members of Devolved Bodies (Appendix 1) as the Code of Conduct for the Moray Integration Joint Board.